



17th April 2026

Dear Parent/Carer,

Re: Important Information Regarding Your Child's School Attendance: Gain a Percentage Intervention

I am writing to inform you that your child's current school attendance is between 80–90%, which is below the national expectation of 95% or higher. We know that regular attendance makes a huge difference to learning, confidence, and wellbeing, so we want to offer support to help improve this.

To do this, your child will be invited to take part in our **Gain A Percentage** intervention programme. This is a short, supportive intervention designed to help pupils improve their attendance through small, achievable steps.

Some of the students that are on this phase of Gain a Percentage were originally on the first phase, however, they were just short of their targets. We want to support your children and we are delighted to invite them to take part in the Gain a Percentage Intervention again.

Here is a brief overview of how it works:

What is the "Gain A Percentage" Programme?

- It runs for 5 weeks.
- Pupils set a small attendance target based on their current percentage—usually aiming to “gain” between 1–5%.
- They will have regular check-ins with their Form Tutor to encourage them, track progress, and celebrate successes.
- We will work closely with parents to identify any barriers to attendance and offer support where needed.
- Positive progress is recognised through praise and rewards, helping pupils build confidence and better daily routines.
- Students will receive a report card, below, that will allow them to track their progress as they improve their attendance, this will be monitored weekly.



Graded "Good" across all areas – OFSTED 2025

Gain a Percentage: 5-Week Attendance Tracker

Student Name: _____ Start Date: _____

Form/Year: _____



5-Week Attendance Tracker

Week	Target %	Actual %	Improved?	Notes (Absences, Successes or Target to Improve)
Week 1			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Week 2			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Week 3			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Week 4			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Week 5			Yes <input type="checkbox"/> No <input type="checkbox"/>	

Form Tutor's Encouragement

Starting Attendance: _____
Ending Attendance: _____
Total Change: _____
Signed: _____ Date: _____

Gained a Percentage? Yes <input type="checkbox"/> No <input type="checkbox"/>
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Regular attendance helps build success, confidence, and strong learning habits.
We're proud of your progress—let's keep going!

Why Are We Introducing This?

Students with attendance between 80–90% often benefit from extra encouragement and structure. Improving attendance even by a small amount can make a significant difference to learning and engagement in school.

What We Need From You

We ask that you:

- support your child with morning routines,
- ensure they attend every day unless they are genuinely too unwell, and
- contact us if anything is affecting their attendance so we can help.

Our aim is to work *with* you to ensure your child feels confident, supported, and able to attend school regularly.

If you have any questions or feel your child may need additional support, please do not hesitate to contact us. We are here to help.

Thank you for your ongoing support

Mr S Roberts
Head of Year 9